

Child Support Disclosure

As required by the Code of Virginia, § 60.2-114.1 (see below) agencies must verify whether each new employee has an income withholding order for child support payments.

Are you under an income withholding order for child support? Yes No

If "YES", a copy of this form will be submitted to the Payroll Department for coordination with the Department of Social Services to ensure appropriate salary garnishment.

Employee name (please print)

Employee Signature

Date

Code citation: § 60.2-114.1. Notification of withholding order.

When an individual is hired for employment, the employer shall, at the time of the initial hiring, request that the employee disclose whether he has an income withholding order pursuant to § 20-79.1 or § 63.1-250.3. When an employee discloses that he owes child support that is required to be withheld, the employer shall begin withholding according to the terms of the order. Information disclosed under this section shall not be divulged except to the extent necessary for the administration of the child support enforcement program or when otherwise authorized by law.